



2023 Application OSIC Investigation Unit and OSIC Sport Environment Assessment Unit

Please complete this form electronically and return it by email to applications@osic-bcis.ca by 4:00 p.m. (EDT) on Friday September 15th, 2023.

1. APPLICANT INFORMATION

Last name: _____ First Name: _____

Organization (if applicable): _____

Address 1: _____

Address 2: _____

Province: _____ Telephone: _____

Email: _____ Gender: Male Female Other

I am applying to:

- OSIC Investigation Unit (“OSIC IU”) only
 OSIC Sport Environment Assessment Unit (“OSIC SEAU”) only
 Both OSIC IU and OSIC SEAU

I can conduct investigations/assessments in: FRENCH ONLY ENGLISH ONLY FR & EN

OPTIONAL: I self-identify as a member of the following diversity group(s): _____

2. EXPERIENCE

Please indicate the number of investigations and/or assessments (as applicable) you have conducted in the various contexts described below in the past 60 months (each investigation or assessment to be included only once in the total)

CONTEXT	Sexual Maltreatment	Psychological Maltreatment	Physical Maltreatment	Discrimination
<i>Example on how to fill in (I=Investigation; A=Assessment)</i>	<i>e.g. 1I + 2A</i>	<i>-</i>	<i>e.g. 3I + 1A</i>	<i>e.g. 1I + 1A</i>
Workplaces				
Governments				
Public Institutions (e.g. schools)				
Sports				
Human Rights				
Involving Children/vulnerable party				
Other				



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Please indicate your level of experience in conducting investigations and/or assessments (as applicable) involving geographically-dispersed witnesses:

- Considerable experience
 Some experience
 Little to no experience

Please indicate your level of comfort in using web-based technologies (e.g.: iSight, LexisNexis CaseManagement, etc):

- Considerable experience
 Some experience
 Little to no experience

Please indicate your level of experience in conducting witness interviews via videoconference:

- Considerable experience
 Some experience
 Little to no experience

Please list your most recent investigation and/or assessment training taken.

<u>Course Title</u>	<u># of hours</u>	<u>Delivered by (Organization)</u>	<u>Date(s)</u>

Please list the main certifications / accreditations you hold in field(s) relevant to investigation/assessment services.

<u>Recognition</u>	<u>Issued by (Organization)</u>

If you wish to apply to the OSIC IU, please fill in the following statements:

- a) I have been conducting investigations since (year) _____
- b) I have conducted _____ investigations in the past 60 months as a sole investigator
- c) I have conducted _____ investigations in the past 60 months as a member of a team of investigators



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If you wish to apply to the OSIC SEAU, please fill in the following statements:

- a) I have been conducting assessments since (year) _____
- b) I have conducted _____ assessments in the past 60 months as a sole assessor
- c) I have conducted _____ assessments in the past 60 months as a member of a team of assessors

3. OTHER INFORMATION

Provide an overview of your sports-related experience, including current, recent or otherwise relevant affiliations or involvement with sport organizations in Canada or abroad.

Provide an overview of any other relevant experience, including current, recent or otherwise relevant affiliations or involvement with organizations in Canada or abroad.



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All fields on this form must be filled. Should you wish to bring other strengths in your application to the attention of the OSIC, please highlight them in your cover letter.

- If candidate is not a practising lawyer:** Please list the provinces and territories in which you are authorized to investigate and indicate the credentials for each of them - (please make sure to append proof for each applicable jurisdiction):

Province / Territory	Credentials
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- I confirm that I have a liability insurance and/or errors & omissions insurance in good standing that covers the investigation/assessment (as applicable) services that I provide.
- I confirm that, if I am selected, I will attend the mandatory OSIC orientation and training sessions. I understand that I will not be compensated for my time participating in these sessions.
- I understand that, If I am selected, background verification of criminal records will take place by the OSIC.
- I hereby declare that all information provided by me in this application is true and correct. I also acknowledge that any incomplete applications will not be subject to further follow up.
- I understand that some investigations and/or assessments (as applicable) may be time-sensitive in nature and require availability on short notice. I hereby declare that my current practice allows sufficient flexibility for me to accept such mandates.
- I understand that, upon initial review of my application, the OSIC may request additional information from me and I agree that failure to supply the requested information in a timely manner may affect my chances of being selected.
- I hereby authorize the OSIC to verify, with the relevant organizations or authorities, the accuracy of the information provided in this present form.
- For current SDRCC Arbitrators/Mediators only:** I understand and accept that, if I am selected as an investigator/assessor, I will resign from the SDRCC roster of arbitrators/mediators.

Name:

Signature: _____

Date: _____